

CONTENTS

ACKNOWLEDGMENTS	<i>xi</i>
CHAPTER .5 A QUICK INTRODUCTION	<i>xiii</i>
CHAPTER 1 THE BEGINNING	<i>1</i>
<i>The events that started the book</i>	
CHAPTER 2 THE AUTOCRAT'S RULE: THE POWER OF I	<i>7</i>
<i>An overview of authoritarian management</i>	
The Autocrat's Roots	<i>10</i>
CHAPTER 3 TEAMWORK WITH 3 TEAMS	<i>15</i>
<i>An overview of teamwork using 3 teams</i>	
Teamwork and Teams	<i>16</i>
1. The Mock Team	<i>17</i>
2. The Transition Team	<i>19</i>
3. The Peak Performance Team	<i>21</i>
Teamwork Survey	<i>24</i>

The Teamwork Chronicles

CHAPTER 4	4 TEAMWORK PRINCIPLES	27
	<i>Principles that form the foundation of teams</i>	
	1. Consistent Communication	28
	2. Continuous Collaboration	32
	3. Positive Recognition	34
	4. Cohesion	38
CHAPTER 5	THE POWER OF WE	41
	<i>Critical techniques for team interaction</i>	
	Power to Performance	42
	The Power of We	44
	The We in Apology	46
CHAPTER 6	TEAMWORK OPENERS	49
	<i>Tactful ways to express concerns and resolve them</i>	
	Communication Openers	50
	Collaboration Openers	50
	Positive Recognition Openers	51
	Cohesion Openers	52
	Additional Guidelines	52
CHAPTER 7	TEAM AND MANAGEMENT STORIES	55
	<i>8 Interactive stories with comments and observations</i>	
CHAPTER 8	LOST LEADERS	71
	<i>Explorations of leadership</i>	
	What is Leadership?	72
	Who's Running the Show?	74
	How Did We Get Here?	76
	The Role of Technology	81
	Pay Me Now or Pay <i>More</i> Later	82

The Teamwork Chronicles

CHAPTER 9	A NEW CULTURE	87
	<i>Suggestions for better business, teamwork, and performance</i>	
	The Entrepreneur	88
	Revealing Stats and Surveys	89
	Tech Skills Aren't Management Skills	90
	Proactive vs. Reactive	92
	Proactive Expectations	94
	A New Culture	95
	The Coordinator	99
	New Workplace Guidelines	100
CHAPTER 10	"WHAT IF?"	105
	<i>12 teamwork/team scenarios and suggested solutions</i>	
CHAPTER 11	CLIMB THE PEAK	125
	<i>A journey that brings all the ideas together</i>	
	BIBLIOGRAPHY/FURTHER READING	135
	INDEX	137
	ABOUT THE AUTHOR	142